

	<b>MARIANO MARCOS STATE UNIVERSITY</b> Procurement Division		Document Code	PD-FRM-002
	Request for Quotation (RFQ) (Goods and Services)		Revision No.	5
			Effectivity Date	April 20, 2022

**REQUEST FOR QUOTATION (RFQ)**

Date: 11 / 25 / 2022  
 TOR No. 2022- 11 - 235 (07308603)

Sir/Madam:

Please quote your lowest price on the item/s listed below, and submit your quotation duly signed by you or your duly authorized representative not later than **3 days** subject to the Terms and Conditions provided at the last page of this RFQ.

Delivery period must be at least within 30 days upon receipt of the Notice to Proceed or Purchase Order.

For any clarification, you may email us at [bac@mmsu.edu.ph](mailto:bac@mmsu.edu.ph).

  
**NATHANIEL R. ALIBUYOG**  
 BAC Chair

ITEM	QTY	UNIT	ITEM DESCRIPTION	ABC/UNIT	UNIT PRICE
	8,571.42	kilometer	<b>VAN RENTAL</b>  Van Rental for the period of December 5 - 16, 2022. (Hiring of service vehicle in conducting survey within Quezon Province)  - the owner will be updated three (3) days prior to travel. Travel will proceed upon the approval of travel Request. - inclusive of fuel consumption, maintenance, accommodation and meals of driver; Can accommodate seven (7) to nine (9) persons; - date of travel depends on the request of the project. - pick-up point: MMSU CRL @ 1:00 AM – 2:00AM  <b>Place to visit:</b> - Quezon Province - 6 Government Units and selected Barangays with garlic and other agri-food condiments identified by the LGU's. - at least 1 Local Government Unit and Selected Barangay's per day.	35.00 / kilometer	

**TOTAL ESTIMATED BUDGET: 300,000.00**

**REMARKS/NOTE:**



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After having carefully read and accepted your Terms and Conditions, I/we submit our quotation/s on the item/s at prices indicated above.

Business Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Printed Name of the Owner: \_\_\_\_\_  
TIN: \_\_\_\_\_  
PhilGEPS Registration Number: \_\_\_\_\_  
Business Permit: \_\_\_\_\_  
Omnibus Sworn Statement: \_\_\_\_\_  
Annual Income Tax Return: \_\_\_\_\_

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tel. No./Cellphone No./e-mail address

\_\_\_\_\_  
Date

Canvassed by: \_\_\_\_\_



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**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all of the items.
3. Bidders shall submit a copy of the following documents along with the Quotation:
  - a. PhilGEPS Registration Number
  - b. Mayor's/Business Permit
  - c. Omnibus Sworn Statement (if ABC's above P 500,000.00)
  - d. Income/Business Tax Return (if ABC's above P 500,000.00)
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The University has the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.